

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING  
APRIL 28, 2015 – REGULAR SESSION**

The Board of Island County Commissioners (including Diking Improvement District #4) met in Regular Session on April 28, 2015 beginning at 10:00 a.m. in the Board of County Commissioners Hearing Room (Room # 102B), Annex Building, 1 N.E. 6<sup>th</sup> Street, Coupeville, Washington. Helen Price Johnson, Chair, Richard Hannold, Member, and Jill Johnson, Member were present. The meeting began with the Pledge of Allegiance.

*Note: To view the video recording of this meeting, go to the County's [website](#) or directly to [the video](#). If you are interested only in a specific topic, click on the timestamp located on [the agenda](#) for that particular issue to hear the discussion.*

**PUBLIC INPUT OR COMMENTS**

*[Documents on file with the Clerk of the Board]*

No Public Comment

**ADDED TO THE REGULAR AGENDA:**

- *Item 14 – Resolution C-49-15 Waiver of Competitive Solicitation – Harris/True Automation*
- *Item 15 – Contract with Harris/True Automation*

**ACTION TAKEN:**

**Motion by Commissioner Hannold to approve the Agenda as amended with Items 14 and 15 added to the Regular Agenda, second by Commissioner Johnson. Motion carried 3-0**

**CONSENT AGENDA**

*[Documents on file with the Clerk of the Board]*

Pre-audited bills:	\$336,276.18
Vouchers:	\$400,556.90
Electronic funds transfers:	\$4,569.30
Payroll:	\$1,183.41
Minutes:	none

**Human Resources**

Job Requisition No. 041/15 – Payroll Administrator

**Human Services**

Amendment No. 12 to WA State Department of Social and Health Services Behavioral Health and Recovery Agreement to correct contract terms in the Statement of Work. Grant No. 1163-27304(12); Amount: \$0 (RM-HS-2015-142)

**Planning & Community Development**

Grant Agreement with WA State Department of Fish and Wildlife (WDFW) to improve regulatory compliance in Island County's shoreline areas. Contract No. WDFW 15-03127; Amount: \$107,400 (RM-PLAN-2015-121)

**Public Health**

Amendment No. 1 with WA State Department of Ecology – Coordinated Prevention Grant (CPG). This amendment provides an additional \$40,000 of support funding (\$30,000 state and \$10,000 local) for the monitoring of solid waste handling facilities' compliance with state and local regulations and enforcement when necessary. Contract No. G1400122; Amount: \$40,000 (RM-HLTH-2015-129)

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Public Works- County Roads

- Purchase Order No. 7943 – Hilfiker Retaining Walls; Hidden Beach Drive Slope Stabilization Project, JL 00591-0101; Amount: \$52,522.39 (incl. WSST) (RM-PW-2015-137) (PW1520-055)
- Interlocal Agreement – Island County Emergency Services Communications Center (ICOM); Provide radio networking implementation and other related technical assistance to allow simulcast functions. Amount: \$269,905.42 (RM-PW-2015-96) (PW-1520-42)

Public Works

Resolution C-45-15 (R-19-15) Amending PW 13-03; Island County Jail HVAC and Countywide Energy Efficiency Upgrades

**ACTION TAKEN:**

**Motion by Commissioner Johnson to approve the Consent Agenda as presented, second by Commissioner Hannold. Motion carried 3-0**

REGULAR AGENDA

*[Documents on file with the Clerk of the Board]*

Commissioners

- Resolution C-46-15 Proclaiming the Month of May 2015 Community Action Month in Island County

**ACTION TAKEN:**

**Motion by Commissioner Johnson to adopt Resolution C-46-15 Proclaiming the Month of May 2015 Community Action Month in Island County, second by Commissioner Hannold. Motion carried 3-0**

- Resolution C-47-15 Proclaiming the Month of May 2015 Older Americans Month in Island County

**ACTION TAKEN:**

**Motion by Commissioner Hannold to adopt Resolution C-47-15 Proclaiming the Month of May 2015 Older Americans Month in Island County, second by Commissioner Johnson. Motion carried 3-0**

- Resolution C-48-15 Employing Special Counsel to Assist in the Development and Adoption of the County's Growth Management Act Comprehensive Plan and Development Regulations

David Wechner, Planning and Community Development Director and Elaine Marlow, Budget Director, provided the staff report. The resolution proposed that Susan Elizabeth Drummond and the Law Offices of Susan Elizabeth Drummond, PLLC be appointed as special counsel for up to a maximum period of two (2) years. Ms. Drummond would assist in the development and adoption of the County's Growth Management Act Comprehensive Plan, Development Regulations, and other such actions deemed appropriate. As authorized by RCW 36.32.200, the resolution was approved by the Presiding Judge of the Superior Court. Pursuant to Section 2.29.030(b)(12) Island County Code, the competitive solicitation process is waived. Ms. Drummond's compensation for services would be a \$4,000 a month flat fee plus reimbursable costs, with maximum fees authorized over the two-year period of \$120,000. Commissioner Price Johnson added that the Board is seeking assistance to proactively plan for the challenges anticipated with the Comprehensive Plan Update. The Commissioners look forward to working cooperatively with the Planning and Community Development Department, Prosecuting Attorney's office, and Special Counsel in an effort to best serve the needs of the public in this GMA update.

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**ACTION TAKEN:**

**Motion by Commissioner Hannold to adopt Resolution C-48-15 Employing Special Counsel to Assist in the Development and Adoption of the County's Growth Management Act Comprehensive Plan and Development Regulations, second by Commissioner Johnson. Motion carried 3-0**

**Treasurer**

**ADDED TO THE REGULAR AGENDA**

- Resolution C-49-15 Waiver of Competitive Solicitation for Custom Software Development Services Provided through Harris/True Automation

Treasurer Wanda Grone introduced the proposed resolution. Island County, along with two other counties, are working with Harris/True Automation to develop enhancements to its proprietary software so that the Treasurer has the ability to electronically process and record REET affidavits using Island County's vendor SimpliFile for e-document services.

**ACTION TAKEN:**

**Motion by Commissioner Johnson to adopt Resolution C-49-15 Waiver of Competitive Solicitation for Custom Software Development Services provided through Harris/True Automation as amended, second by Commissioner Hannold. Motion carried 3-0**

***Resolution C-49-15 is amended to read in the 6<sup>th</sup> WHEREAS clause as follows:***

***WHEREAS, Island County, Chelan County, and ~~Grant~~ Clark County have proposed to fund the Harris/True Automation integration development costs through use of the state assistance grant funds compiled under RCW 82.45.210 and further explained under RCW 82.45.180; ....***

**ADDED TO THE REGULAR AGENDA**

- Contract with Harris/True Automation

**ACTION TAKEN:**

**Motion by Commissioner Johnson to approve the Contract with Harris/True Automation, second by Commissioner Hannold. Motion carried 3-0**

**PUBLIC HEARINGS**

*[Documents on file with the Clerk of the Board]*

**Budget**

10:15 a.m. Public Hearing: Resolution C-33-15 Amending the 2014 Budget. This resolution revises budget estimates for unforeseen expenditures, and additional funding sources to be recognized in the 2014 Island County Budget

Elaine Marlow, Budget Director, provided an overview of Resolution C-33-15 Amending the 2014 Budget.

Commissioner Price Johnson opened the floor to public comment.

Public comments were offered by:

- Mike Navarre

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There being no further comment, public testimony was closed.

**ACTION TAKEN:**

**Motion by Commissioner Johnson to adopt Resolution C-33-15 Amending the 2014 Budget, second by Commissioner Hannold. Motion carried 3-0**

**COMMISSIONERS COMMENTS AND ANNOUNCEMENTS**

Board members provided their respective comments and announcements.

Commissioner Price Johnson recessed Regular Session at 10:56 a.m., reconvening at 2:01 p.m. for a Roundtable with Elected Officials and Appointed Department Heads.

**ROUNDTABLE WITH ISLAND COUNTY  
ELECTED OFFICIALS AND APPOINTED DEPARTMENT HEADS**  
[Audio Recording](#)

**Elected Officials and Appointed Department Heads Attending:**

Melanie Bacon Lynda Fryant	X	Jill Johnson	<i>Excused</i>
Greg Banks	X	John Kent	X
Robert Bishop	<i>Excused</i>	Tim Lawrence	<i>Excused</i>
Mark Brown (Wylie Farr attending)	<i>Excused</i> X	Elaine Marlow	<i>Excused</i>
Sheilah Crider	X	Bill Oakes	<i>Excused</i>
Mary Engle	X	Andrew Somers	X
Wanda Grone	X	Helen Price Johnson	X
Richard Hannold	X	Larry Van Horn	X
Jackie Henderson	X	Debra Van Pelt	X
Keith Higman	X	David Wechner	X
Donna Rollag	X		

Together with the monthly departmental roundtable reports by Elected Officials and Appointed department Heads, agenda items included:

**Labor Relations**

*Introduction by Melanie Bacon, Human Resources Director*

*Presentation by Linda Fryant, Labor Relations Manager*

Ms. Bacon introduced Linda Fryant, the County's new Labor Relations Manager. Ms. Fryant will be a resource for questions about labor contracts, contract administration and labor law, consult on Union/CBA/employee relations matters, help with grievances, assist with reclassification/job classifications, assist with disciplinary actions, training, new contract reviews, and serve as a backup to the Human Resources Director when Ms. Bacon is unavailable.

**Job Descriptions**

*Presentation by Melanie Bacon, Human Resources Director*

Ms. Bacon reported that the Comprehensive Study will be done by the end of June.

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NACo Prescription Drug Program

*Presentation by Keith Higman, Public Health Director*

Island County, a member county of the National Association of Counties (NACo), is participating in the Managed Pharmacy Benefit Services Agreement to utilize the NACO Prescription Consumer Card Program effective 04/01/2015-12/31/2016 with automatic 1 year renewals.

Quarterly update on IT Projects & Initiatives

*Presentation by John Kent, Central Services Director*

- New website design
- High Capacity Server and Storage System
- County Government Intranet
- Telephone System Replacement
- High Bandwidth Internet

*The next Roundtable is scheduled for Tuesday, May 26, 2015 at 2:00 p.m.*

There being no further business to come before the Board the meeting adjourned at 3:19 p.m. The Board will meet next in Regular Session on May 5, 2015 beginning at 10:00 a.m.

**BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON**

\_\_\_\_\_  
Helen Price Johnson, Chair

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Richard M. Hannold, Member

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Jill Johnson, Member

ATTEST:

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Debbie Thompson  
Clerk of the Board